

To: Kornylak, Vera S.[Kornylak.Vera@epa.gov]; Jones, Rhea[Jones.Rhea@epa.gov]
Cc: Lorang, Phil[Lorang.Phil@epa.gov]; Werner, Christopher[Werner.Christopher@epa.gov];
Keas, Ashley[keas.ashley@epa.gov]
From: Beaver, Melinda
Sent: Thur 2/23/2017 9:24:01 PM
Subject: RE: follow-up from NOON transition meeting and "homework"
[RH_101briefing2017Feb23_toRheaVera.pptx](#)

Vera and Rhea,

We've drafted the briefing that Mike requested yesterday, and the version ready for your review is attached.

We tried to follow Mike's suggestions, but there are some places we deviated (e.g., used sub-bullets when we felt they added to the organization).

We plan to use the slide contents, especially on the three states, as starting points for the 3-pager.

I think we should have the 3-pager for you by COB Friday.

Melinda

From: Beaver, Melinda
Sent: Wednesday, February 22, 2017 2:13 PM
To: Johnson, Yvonne W <Johnson.Yvonnew@epa.gov>; Kornylak, Vera S. <Kornylak.Vera@epa.gov>; Jones, Rhea <Jones.Rhea@epa.gov>
Cc: Lorang, Phil <Lorang.Phil@epa.gov>; Werner, Christopher <Werner.Christopher@epa.gov>; Keas, Ashley <keas.ashley@epa.gov>
Subject: RE: follow-up from NOON transition meeting and "homework"

I just spoke with Mike about the briefing materials Steve suggested. His recommendations are as follows:

- In general, no more than 4-5 bullets/slide; no sub-bullets
- 2 background/purpose slides
- 1 high level overview slide (with the “quick look” bullets)
- 2-3 slides each on TX, AR, LA (each of these states have contacted him about their haze interests); include:
 - o Clearly identify decisions needed and key dates/deadlines
- 1 slide looking forward to the next planning period

Appendix:

- Composite table with key dates from now thru December 2017
- 1 slide for each of the other 9(?) states they’d asked us to include in yesterday’s pager
- Simplified map (removing the remands from the color scheme)
- He asked when we could provide these, and I suggested Friday.

I’m starting work on these now. I’ll try to have them ready for review midday tomorrow. Some of the slides we’ve already generated will be useful, but this will require some additional work.

I asked who would be giving the briefing. He wasn’t sure the expectations of the new mgmt – we agreed to touch base on that on Friday, too.

Melinda

From: Johnson, Yvonne W

Sent: Wednesday, February 22, 2017 12:46 PM

To: Wood, Anna <Wood.Anna@epa.gov>; Kornylak, Vera S. <Kornylak.Vera@epa.gov>; Jones, Rhea <Jones.Rhea@epa.gov>; Brachtl, Megan <Brachtl.Megan@epa.gov>

Cc: Beaver, Melinda <Beaver.Melinda@epa.gov>; Mathias, Scott <Mathias.Scott@epa.gov>

Subject: follow-up from NOON transition meeting and "homework"

There is some "homework" from the meeting Sarah, the Office Directors, and Pruitt had this morning. It looks like they are interested in RH so Steve wants a briefing to be developed within the next day or two. Mike and I talked and he was going to pass on to Melinda some input regarding what Steve would like to see in the briefing. I have already spoken to Melinda and she is going down to see Mike.

The other topic of interest this morning was on ozone NAAQS designations but no assignment at this time.

Also, the new chief of staff is Ryan Jackson (worked with Inhofe) so once he is in place then they expect for things (ie, briefings, requests, etc) to start coming.

Thank you,

Yvonne W. Johnson

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